

4 Sept 2020

**CALL FOR NOMINATIONS TO CUHMA BOARD OF DIRECTORS:
EXECUTIVE AND DIRECTORS-AT-LARGE**

BoD Positions

CUHMA/ACMHS Board of Directors (BoD) is comprised of the following positions:

1. Executive (6 fixed positions)
 - a. President * (to be filled by President-elect voted into office in 2018)
 - b. Vice-President
 - c. President-elect (who will take over as President in 2022)
 - d. Past-President * (automatically filled by 2020 outgoing President)
 - e. Secretary
 - f. Treasurer
2. Directors-at-Large (up to 12 positions)

All offices are currently open for the 2020 election, with the exception of those marked with an asterisk *. Constitutional By-laws require that the 4 Executive Presidential positions may be filled by MD Regular members only. The Secretary and Treasurer, as well as all Director-at-Large positions may be filled by any CUHMA Regular or Associate member.

Term of Office

All positions on the CUHMA/ACMHS BoD are voluntary for which no remuneration is received. A description of the duties for all BoD positions is available on the CUHMA website (www.cuhma.ca). Term of office for all positions shall be two (2) years, expiring no later than the close of the Annual General Meeting (AGM) following the election. Due to the COVID-19 pandemic forcing the cancellation of the 2020 CUHMA Annual Scientific Meeting, this year's AGM will be held virtually via a Zoom meeting on or about 24 Oct 2020. Final timing (TBD) will be sent to the CUHMA membership via e-mail.

Composition of the BoD

There shall be a maximum of 18 members elected to the CUHMA/ACMHS BoD in the 2020 election. As per para 35 of the CUHMA/ACMHS By-laws, a minimum of 2/3 of the BoD membership must be comprised of MD Regular members. Therefore a **minimum** of 8 Director-at-Large positions are available to MD Regular members in the 2020 election, and a **maximum** of 4 Director-at-Large positions are available to all MD and non-MD Regular and Associate members.

Member Expectations

All elected members of the CUHMA/ACMHS BoD are accountable to the membership to:

1. attend a minimum of 50% of BoD meetings
2. serve on a minimum of one active CUHMA/ACMHS committee

Voter Eligibility

As per the CUHMA/ACMHS By-laws:

1. Regular members are eligible to vote for any BoD position.
2. Associate members are eligible to vote for any position for which they are also eligible to run (i.e. Secretary, Treasurer, Director-at-Large).
3. Affiliate members are neither able to run for the BoD, nor are they eligible to vote in CUHMA/ACMHS elections.

There is no obligation to vote for all positions currently available on the 2020-2022 BoD, or to vote for the maximum number of Directors-at-Large. Eligible members may vote for the 2022 President-elect, the 2020 Vice-President, Secretary and Treasurer, and **up to** a maximum of 12 Directors-at-Large.

Nomination Process

Constitutional By-laws state that any CUHMA/ACMHS Regular or Associate member may nominate themselves or another member for positions for which the nominee is eligible to be elected.

CUHMA members may run for up to one (1) Executive position for which they are eligible, as well as one (1) Director-at-Large position. If an individual runs for and is elected to more than one position, they may occupy only one office, but may choose the office they wish to fill.

Nominations are now open and must be received by the current CUHMA Secretary, by **24 Sept 2020 at 23.59h ET**. Members wishing to nominate themselves or others are asked to submit by e-mail the following documents to the current CUHMA/ACMHS Secretary at (cuhmaelections@gmail.com):

1. 'Nomination Form'
2. A 'Consent to Serve' form ensuring their willingness to participate in the election process and serve on the BoD.

3. A head and shoulders photo of the candidate, a 300-word bio-sketch, and a 250-word statement for candidacy (optional) which may include a response to the question: ***‘What are the two most important initiatives that you would like to champion as a member of the 2020-2022 CUHMA Board of Directors?’*** should be sent to the Editor of CUHMA E-News (Neal W. Pollock, PhD – neal.pollock@kin.ulaval.ca). If nominees would like to have this information featured in the Oct issue of the E-News, it must be submitted by 28 Sept 2020.

Electronic ballots will be distributed to all eligible CUHMA members, as well as photos, bio-sketches and statements of candidacy for all nominees on 7 Oct 2020; the election will close on 23 Oct 2020 at 22.00h ET.

All positions shall be voted for by means of a secret, secure electronic ballot. This shall also be the case if there is more than one nominee for an office. However, if there is only one nomination for an office (eg. President-elect), voters must still have the opportunity as per the CUHMA/ACMHS By-laws to cast a secret ballot to affirm or reject the candidate. The sole nominee for an office must receive a majority of the votes.

The results of the election will be announced on or about 24 Oct 2020 (TBD) via Zoom at a virtual AGM by the current President-elect, Dr. Rita Katznelson.